

# School Council Essentials

*In school training for secondary pupils*

## 9.00 Introduction & Welcome

## 9.05 Session 1 Listen up! Making sense of school councils

Aims: For the group to work together effectively  
To gain an understanding of the skills and support needed for an effective school council  
Develop listening and communication skills  
Establish groundrules for the day and for future meetings

## 10.10 Session 2 Purpose and scope of the council

Aims To understand the who, what and where of school councils  
To start discussing potential activities

## 10.30 BREAK

## Session 3 Exploring the Boundaries

Aims To understand the boundaries for decision making within a school  
To hear of the differences that exist in other schools

## Session 4 Profile Raising

Aims: To recognise who needs to know about the council  
Appreciate the need for a variety of communication methods  
To agree on three new ways of communicating your message

**12.00 LUNCH**

**13.00 Session 6 Mixed Running Discussions**

Aims: To take part in a structured, chaired discussion  
To recognise the importance of minutes, agendas, roles and time-keeping  
To further develop decision-making skills

**13.40 Session 7 Putting ideas into action**

Aims To understand the benefits of sub-committees  
To identify tangible projects  
To understand how to move from ideas to a project or event  
To plan a project/ event

**14.15 Session 8 Meeting Role Play**

Aims: To put all the skills and ideas from the day into practice

**15.00 Session 8 What next? Draft action planning**

Aims: To record any ideas from the day  
To have clear steps for progression

Our in-school programmes can be tailored to your needs, this programme is for guidance only