

## Event Budget Form

Name of Event \_\_\_\_\_

Date of Event \_\_\_\_\_

Name of Treasurer(s) \_\_\_\_\_

### Income (money in) Expected

Item	Quantity	Amount	Total
e.g. Tickets	100	£0.50	£50.00
Total Income Expected: £			

### Expenses (money out) Expected

Item	Quantity	Amount	Total
e.g. Getting tickets printed	100	£0.05	£5.00
Total Expenses Expected: £			

Expected Event Profit/Loss (Income minus Expenses) = £ \_\_\_\_\_

This is the *expected* budget. You should use another copy of this form to enter the *actual* figures after the event.