

Training Information & Questionnaire

For In-School or Cluster Training



Full Name & Address of School:

Type of School (ie, Primary, Secondary, Special, etc):

Contact Name:

Telephone Number:

Email:

Programme

Your programme can include:

- Training with School Council Members
- Training with Class/Year Councils
- Training with Staff
- Add on Twilight Training

Topics

Topics can include the following (do let us know if there are others you would like to include)

- Decision Making
- Elections
- Meeting Skills
- Negotiation
- Peer Support
- Profile Raising
- Project Management
- Representation
- Structuring the Council
- Student Leadership
- Sub-Committees
- Teaching & Learning (including students as observers)
- Whole school approach to participation

Prices

- Each of our Trainers work with up to 25 people.
- Full day (maximum of 6 hours including lunchbreak) : Single School £700 / Cluster £900
- Half day (maximum of 4 hours) : Single School £400 / Cluster £550
- Staff Twilight Sessions (as an add-on to a half or full day's training) : £150
- Stand-alone Twilight Sessions (maximum of 4 hours) : £400
- Prices include relevant resources for all participants
- All prices are subject to VAT at the current rate
- Trainers reasonable expenses will be extra (travel & subsistence)
- Most pre-training planning can be done by telephone and email. Where meetings in person are required, they will be charged as an extra. Please check with us before arranging meetings.

TRAINING QUESTIONNAIRE

Please answer the following questions in as much detail as possible. This will help us to understand what you need from us in order to maximise the benefit of any training. It also helps us to appoint the best Trainer to meet your requirements.

- When would you like the training to take place? If you have specific dates, please let us know here, alternatively give a rough idea, ie, late Summer Term.

- Will the training be just for your school, or do you wish to invite other schools in your Cluster or Pyramid or join you?

- Ideally, would you like a full-day or half-day, and are you wishing for an after-school staff session (up to one and half hours)?

- Do you have a School Council already in place?

- If you have a School Council, how is it structured? Are there Class Councils and/or Sub-Councils?

- How long has the School Council been in place?

- How long has the Link Teacher been in place?

- How is the Council set up (staff or pupil led)?

- Is the Council relevant and respected?

- Is the School Council involved in activities such as Lesson Observations, Interviewing Staff, Behaviour, etc?

- What is the level of support from the Senior Management Team?

- When was your last OFSTED Inspection? How did it go?

- What time does the school day start and finish, and what time are the breaks?

- What are you hoping to achieve from the Training Session?

- How many staff and pupils would you expect to attend the Training Session?